

# ROUND 1 MBA APPLICATION TIMELINE



	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Prepare. Research. Strategize	Goals	Network & research.	Schedule informational interviews.	Draft post-MBA goals in terms of function & industry.								
	GMAT/GRE	Start researching exams.	Study for your chosen exam.	Take the exam.	Retake the exam, if necessary.							
	Academic Record	If necessary, take additional classes to make up for low grades/quant.		After GMAT/GRE, sign up for classes, if necessary, in Spring, Summer, and Fall.								
	Leadership	Do you have leadership experience in your job? If not, try to assume more professional responsibility, or assume a leadership role outside of your job (community service, politics, sports, the arts, etc.).										
	Travel	If you don't have international professional travel, can you? If not, can you acquire international exposure through personal travel. If not that, jot down multicultural exposure you've had in your home country.										
	Community Service	Make time for extracurriculars! MBA programs don't want people consumed by only work.										
	School Research			Check out rankings for your field or interest. Scour school websites with focus on career services, curriculum, and co-curricular activities.		Follow student and school blogs, social media & newsletters.		Visit schools you are most interested. Attend MBA fairs and school receptions.				
Apply.	Resume & Short Answers	Revise your resume to focus on your career.				Complete short answer questions.						
	Essays					Start brainstorming for essays.	Draft, write, revise, edit and proof your essays one school at a time.					
	Recommendations					Choose and approach recommenders.	Give info and deadlines to recommenders.	Follow up with recommenders.				
									SUBMIT ROUND 1 APPLICATIONS		Interviews	Get Accepted!

